

**Application number: 036/SOL/068/2024**

**IN THE MATTER**

of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by **Kaitoke School Board of Trustees** for a special-licence pursuant to section 138 of the Act on the occasion of a 'Quiz Night'.

**BEFORE THE WHANGANUI DISTRICT LICENSING COMMITTEE**

Chairperson  
Mr Stuart Hylton



**DECISION**

**1. Introduction**

This is an application by **Kaitoke School Board of Trustees** for a special licence in regard to an event to be held in the multi-purpose room, 16 Concord Line, Whanganui. The nature of the event for which the licence is sought relates to a fundraising quiz night.

The date and hours sought are the –

- **Friday 1 November 2024 6:30pm – 10:30pm**

**2. Application**

The application was received on the 9 September 2024. The application included a letter from the Acting Principal, menu, floor plan and a copy of the manager's certificate and event flyer.

The application was not advertised and no objection or notice of desire to be heard has been received under section 141 of the Act. Accordingly we deal with the matter on the papers in accordance with section 202(1).

In considering the application for special licence the committee had regard to the following criteria under section 142 of the Act:

*(a) the object of this Act:*

*(b) the nature of the particular event for which the licence is sought and, in particular,—*

*(i) whether the applicant is engaged in, or proposes at the event to engage in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which goods; and*

*(ii) whether the applicant is engaged in, or proposes at the event to engage in, the provision of services other than those directly related to the sale of alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which services:*

*(c) the suitability of the applicant:*

*(d) any relevant local alcohol policy:*

*(e) whether (in its opinion) the amenity and good order of the locality would be likely to be reduced, by more than a minor extent, by the effects of the issue of the licence:*

*(f) the days on which and the hours during which the applicant proposes to sell alcohol:*

*(g) the design and layout of the premises concerned:*

*(h) whether the applicant has appropriate systems, staff and training to comply with the law:*

*(i) any areas of the premises that the applicant proposes should be designated as restricted areas or supervised areas:*

*(j) any steps the applicant proposes to take to ensure that the requirements of this Act in relation to the sale and supply of alcohol to prohibited persons are observed:*

*(k) the applicant's proposals relating to—*

- *(i) the sale and supply of non-alcoholic drinks and food; and*
- *(ii) the sale and supply of low-alcohol drinks; and*

- (iii) the provision of help with or information about alternative forms of transport from the premises:  
(l) any matters dealt with in any report from the Police, the Medical Officer of Health, or an inspector made under [section 141](#).

### 3. Reporting Agencies

The following reports were received under section 141 of the Act.

**Police Report** – No opposition within report received 17 September 2024.

**Medical Officer of Health** – No opposition within report received on 11 September 2024.

**Licensing Inspector Report** – Full report provided by the inspector including assessment of application against section 142 criteria. The Inspector concludes that the application is complete and will likely meet the criteria of the Act. Draft conditions are also offered by the inspector.

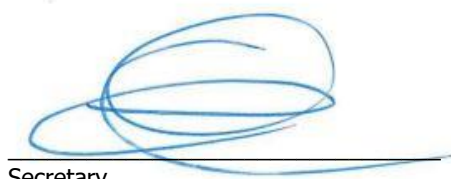
The complete file, including inspectors report, contained the following relevant points –

- The applicant is a group who represent the school's Board of Trustees. They will be wanting to run a well organised event.
- No concerns raised with suitability.
- Entry to the event is by way of ticket only with approximately 100 people expected.
- The premise is a school multi-purpose room with the school principal giving the permission for the room to be used for this purpose. The licence should not reduce amenity and good order of the locality.
- The requested hours are relevant to the activity being undertaken.
- The premise layout is specifically designed for the event in the school room and appears functional and fit for purpose.
- One non-certified manager is named to be on duty and other 'Trustee' members will be hand to assist with bar duties and responsibilities. A s.213 (2) waiver is granted for this to happen.
- A '**supervised**' designation is supported.
- Both the Police and MOH have no objections to the application

### 4. Decision

Accordingly the application for Special Licence is **Approved** for issue subject to the conditions outlined in the inspectors report.

**DATED** at Whanganui this 18 day of September, 2024.



Secretary  
**Whanganui District Licensing Committee**

