

Rural Community Board

Chairperson:	David Wells
Deputy Chairperson:	Julian Bailey
Membership:	Grant Skilton, Bill Ashworth, Michael Dick, Jenny Tamakehu, Brian Doughty, Crs Fallen, and Craig
Meeting frequency:	[eight weekly]
Quorum:	Majority (half+1) of members (including vacancies)
Senior Officer:	Democracy Services Manager

Role

The Rural Community Board is a statutory unincorporated body pursuant to the Local Government Act 2002.

The role of a community board is to:

- represent and act as an advocate for the interests of its community
- consider and report on all matters referred to it by the Council, or any matter of interest or concern to the community board
- maintain an overview of services provided by the territorial authority within the community
- prepare an annual submission to the Council for expenditure within the community
- communicate with community organisations and special interest groups within the community and undertake any other responsibilities that are delegated to it by the Council.
- Undertake any other responsibilities that are delegated to it by the Council.

Note:

- *The Council will consult with the Board on issues that impact on the board's area and allow sufficient time for the board's comments to be considered before a decision is made.*

The Community Board is delegated the following powers to act:

- To facilitate the Council's consultation and engagement with local residents and community groups on local issues and local aspects of citywide issues including input into the Long-term Plan, Annual Plan, policies, strategies, and bylaws that impact on the board's area
- To engage with Council staff on local issues and levels of service, including infrastructural, recreational, community services and parks and gardens matters.
- To make submissions (as a community board) to any organisation, including Council, relating to matters of interest to the board in respect of the board's area (a copy of any such submission is to be given to the Council's chief executive).

Note

- *Any Board submissions to organisations other than Council must clearly state that it does not necessarily reflect the position of Council.*
- To develop and adopt a strategic community plan, and monitor the implementation of the plan.
- To represent the interests of the community at Council, a Council committee or other decision-making body when a report relates to a matter that the board considers of particular interest to the residents within its community.
- To consider and decide on officer recommendations for the allocation of grants or funds allocated by Council to the Board for specific purposes, in accordance with any relevant policy.
- To consider matters referred to it by staff, the Council, its committees or other decision-making bodies, including reports relating to the provision of council services within the Board's area, and make submissions or recommendations in response to those matters as appropriate. This will include:
 - monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided
 - providing input to the Council's Long-term and Annual Plans
 - providing input to proposed District Plan changes that impact on the Board's area
 - providing input to Council's strategies, policies and plans
 - providing input to bylaw changes that impact on the Board's area.
 - providing input (whether from the full Board, a committee of the board, or a nominated board member/s) to staff on the following matters:
 - i. local road work priorities
 - ii. traffic management issues (such as traffic calming measures, pedestrian crossing, street lighting, etc.)
 - iii. street facilities management (such as taxi stands, bus stops, bicycle stands, etc.)
 - iv. the emergency management needs of the area, including the appointment of emergency centre coordinators
 - The final decision on matters set out above will be made by Council, Council committees or staff (as appropriate) acting under their respective delegated authority.
- To provide quarterly reports on the activities of the community board to the Operations & Performance Committee.

Appointments

To support information sharing and encourage engagement with the Rural Community Board, the Council will appoint a representative of the Board to each of the following committees:

- Strategy & Policy Committee (speaking rights, not entitled to vote)
- Operations & Performance Committee (speaking rights, not entitled to vote)

In addition, a representative of the community board will have speaking rights at Council